



Garden Grant Application Whole Kids Foundation • FoodCorps

INTRODUCTION:

The School Garden Grants Program is a collaboration between the Whole Kids Foundation, Whole Foods Market, and FoodCorps. Thanks to the generosity of Whole Foods Market customers and other partners, the Whole Kids Foundation is able to provide grants of \$2,000 to support school garden projects in the U.S., U.K. and Canada.

To be eligible for a Garden Grant, an applicant must be a 501(c)(3) nonprofit organization or nonprofit K-12 school that is developing or currently maintaining a school garden project that will help children engage with fresh fruits and vegetables. Garden projects may be at any stage of development (planning, construction or operation). For cases in which an applicant facilitates garden projects in more than one school, multiple Garden Grants may be requested under a single application. In occasional cases, additional funds may be awarded for special projects. In selecting grant recipients, priority will be given to both limited-resource communities and to projects that demonstrate strong buy-in from stakeholders. There is a limit of one garden grant per school.

To be considered, applications must be received by December 31, 2011. Applications must be complete in order to be considered and cannot be changed once submitted. Initial grantees will be announced in February 2012. Grant funds will only be disbursed after a Grant Agreement has been signed and returned by grantee. Final funding decisions will be made and grants will be awarded by the Whole Kids Foundation. Funds will be disbursed to recipients as a one-time, one-year award. Completion of an end-of-grant survey will be required for all recipients.

For any questions related to the application process, first review the FAQ and preview the Application, then contact info@gardengrants.com if you need assistance.

TIMELINE:

Application opens:
August 17, 2011

Application deadline:
December 31, 2011

Announcement of initial grantees:
February 2012



ELIGIBILITY AND SELECTION CRITERIA:

- Applicant must be a nonprofit school or school district (public, private or charter, elementary, middle or secondary) or a 501(c)(3) nonprofit organization working in partnership with one or more schools.
- Applicant must have the capacity to manage grant funds responsibly and the skills and experience necessary to undertake a project involving school gardens.
- Applicant must demonstrate that the Garden Project has strong participation from stakeholders, including the school principal, volunteers and a community partner.
- Applicant must demonstrate that thoughtful consideration is being given to the technical challenges of school garden construction and maintenance: soil testing, water availability, tool storage and municipal regulations.
- Applicant must articulate a compelling plan for integrating the garden into the life of the school and community and must have plans to put the garden's produce to good use.

HOW TO APPLY:

Complete the application by entering information into the fields on the application page. If you are a multi-school district or a nonprofit organization that works with multiple schools, you may request multiple Garden Grants on a single application. Note that you must complete the "Add Another Grant" section for each additional grant you wish to request. These grants may only receive partial funding.

NOTIFICATION:

Applicants will be notified by email when their application has been received, and will be notified by email again when their application has been either approved or declined. Grant outcome notifications will begin in February 2012. Applicants can check the status of their grant application anytime via their account.

REPORTING AND COMPLIANCE:

- Grantee holds full legal and financial responsibility for its garden project
- Grant funds are subject to audit; receipts must be kept by grantee for 3 years
- Grantee must complete basic accountings and reports, to be furnished by email



THERE ARE THREE STEPS TO THE APPLICATION:

STEP 1: On your first visit, you'll be asked to provide your email address and create a password.

STEP 2: The second section of the application requires information about the applying entity: the school, district, or nonprofit organization to whom the grant will be paid. You may apply on behalf of various schools, districts and groups.

STEP 3: The final section of the application is to learn more about the garden project for which you are applying, what groups are involved, how students will be engaged and the details of your garden plan including timeline & budget.

If you need technical assistance, please email info@gardengrantapplication.org. If you have forgotten your password, you can retrieve your password using your email address.

Grant applications will be accepted through **December 31, 2011**. Applications will be reviewed and recipients will be notified in **February 2012**.

Thank you for your commitment to gardening and helping to grow healthy kids.

With deep appreciation,

Whole Kids Foundation and FoodCorps



**PART I.
CREATE AN ACCOUNT:**

Your Name:

City:

State/Province:

Zip Code:

Country

Canada

United Kingdom

USA

What is your role in this garden project?

Teacher at a school

Employee of a school or district

Employee of a nonprofit organization

Parent or volunteer

FoodCorps Service Member

Other

How did you hear about this opportunity?

At a Whole Foods Market store

From an email, website or social network

From a friend

In an article or news story

Other

Log-in Email:

Log-in Password:



NOTE: There is an asterisk where you do **not** have to supply information. All other fields are required.

**PART II.
TELL US ABOUT THE APPLICANT:**

The Applicant is the school, district, or nonprofit organization to whom the grant would be paid.

- 1. Applicant is a:
 - Public school
 - Public school district
 - Private School
 - Nonprofit organization

2. Legal Name of Applicant:

3. Applicant Tax ID Number:

Upload your organization’s IRS Tax-Exempt Determination letter, if applicable.

4. If not a 501c3, please provide the schools NCES School ID #

5. Mailing Address of Applicant: *(street, city, state, zip code)*

6. *Website of Applicant: *(Please provide if one is available)*

7. Name of Authorizing Individual:

The Authorizing Individual is the employee or officer (such as the executive director, principal, superintendent) who has approved the submission of this application on behalf of the Applicant

8. Title of Authorizing Individual:

9. Email Address of Authorizing Individual:

10. Phone Number of Authorizing Individual: *(xxx-xxx-xxxx)*

11. Does the Applicant have experience with children’s education / programming?

- Yes
- No

12. Does the Applicant have experience with gardens?

- Yes
- No

13. Describe Applicant’s relevant experience:

Please note the Applicant is the school, district, or nonprofit applying. For example, describe the relevant school garden programs or experience with which the entity has been involved.

Limit 500 characters

14. Tell us in a few sentences about your garden goal. What will the grant make possible for your community?

Limit 500 characters



NOTE: There is an asterisk where you do **not** have to supply information. All other fields are required.

You will need to submit a signed Principal's letter of support on school letterhead at the end of the application.

**PART III.
TELL US ABOUT THE GARDEN PROJECT(S):**

The Garden Project is the school garden initiative that will be supported by this grant. If an Applicant wishes to request support for multiple Garden Projects, you will select to "Add Another Garden Project" at the bottom of the application and you will be returned to the Applicant page, should the applicant be a different organization.

15. Legal Name of Participating School:

16. Name of Principal:

17. Email Address of Principal:

You will need to submit a Principal's letter of support at the end of the application

18. Name of Garden Coordinator:

The Garden Coordinator is the individual who is spearheading the Garden Project, i.e. parent, teacher, student, community member, etc.

19. Email Address of Garden Coordinator:

20. Name of Garden Volunteer 1:

A Garden Volunteer is an individual who is dedicated to helping the Garden Project thrive in the school, i.e. parent, teacher, student, community member, etc.

21.

- Employee of a school or district
- Employee of a nonprofit organization
- Parent or volunteer
- Other (Specify: 140 characters)

22. Email Address of Garden Volunteer 1:

23. Name of Garden Volunteer 2:

- 24. Employee of a school or district
- Employee of a nonprofit organization
- Parent or volunteer
- Other (Specify: 140 characters)

25. Email Address of Garden Volunteer 2:



26. *Name of Garden Volunteer 3:
27. Employee of a school or district
Employee of a nonprofit organization
Parent or volunteer
Other (Specify: 140 characters)
28. *Email Address of Garden Volunteer 3:
29. *School district
If the applicant is a private school, please skip this question.
30. Physical Address of School:(*address, city, state, zip code*)
31. Website of School:
32. Phone Number of School: (*xxx-xxx-xxxx*)
33. Number of Children Enrolled:
34. Participating School is:
Public
Public Charter
Private
Private Charter
Alternative
Other
- Urban: A school located in a densely populated area such as a city or town.*
Suburban: A school located in a residential area. Generally suburbs have a lower population density than urban areas.
Rural: Rural schools are in areas with a low population density, and typically much of the land is devoted to agriculture.
35. Participating School is:
Rural
Suburban
Urban
36. Grades benefitting from the Garden Project include (check all that apply):
K, 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12
37. Number of students who will participate in the Garden Project:
38. Percentage of children receiving free and reduced-price school lunch at participating school, if part of the National School Lunch Program:
– 20%
21%-40%
41%-75%
>75%



Each Garden Project must have the participation and support of a partner organization from the community (such as a nonprofit, a farm, a local business, a Whole Foods store or a garden club) that brings added support and sustainability to the initiative. The applicant, if a nonprofit, may be the community partner for this grant.

39. Name of Community Partner:

40. Name of Community Partner Contact:

41. Email Address of Community Partner Contact:

42. Community Partner Website:

(If the community organization does not have a website, please add the most applicable link that best represents their work such as a media article highlighting them)

43. What will this Garden Grant support?

- Planning for new garden
- Construction of new garden
- Programming for existing garden
- Expansion or renovation of existing garden

44. Where is your garden?

- In a schoolyard
- On or in a school building
- Near a school (If near a school, please explain how far from the school in the Other field.)
- Other (specify 140 characters)

45. Do you have access to water for your garden?

- Yes
- No

46. Do you have the tools you need and a safe place to store them?

- Yes
- No – we'll do that as part of our grant

47. Have you tested the soil for contaminants?

- Yes
- No – I need more information about this

48. Have you investigated district, city and state policies related to school gardens?

- Yes
- No – I need more information about this

49. What will you do with the food you grow? Check all that apply.

- Classroom education
- Classroom taste tests or cooking
- Donation or sale to the school's cafeteria
- Donation or sale to the community
- Donation to a food bank
- Children will take home
- Other (specify 140 characters)

50. Which classes or subjects will integrate garden-enhanced curriculum related to the garden? Check all that apply.

- Science
- Math
- English
- Health and Nutrition
- Art
- Social Studies
- History
- Physical Education
- Other

51. How will you share your garden's story with the press and the public? Check all that apply.

- Press release
- Newsletter
- Blog (insert link)
- Twitter (insert link)
- Facebook (insert link)
- Website (insert link)
- Printed or Email Parent Communication
- Other

52. What will you spend your \$2,000 in Garden Grant funds on? Check all that apply.

- Labor
- Tools
- Soil
- Lumber
- Seeds and plants
- Other supplies or structures (storage, greenhouse)
- Other

53. Context: tell us about the school and community the garden will be part of:

Limit 500 characters

54. Team: tell us about the key people who are making this school garden happen:

Limit 500 characters



55. Timing: tell us when your project will take place:

Limit 500 characters

56. Ally: tell us about the Community Partner and what they add to your project:

Limit 500 characters

57. Use: tell us about the primary ways children will engage with this garden:

Limit 500 characters

58. Sustainability: tell us why this garden will stay vibrant for a long time to come:

Limit 500 characters

59. Budget: tell us how you will spend your grant funds.

Do you have to raise additional money for your Garden Project? Do you have other funders for your Garden Project? Explain.

Limit 500 characters

60. Are you affiliated or working with a FoodCorps Service Member?

Yes

No

If yes, please provide the members name:

61. Would you like to see a FoodCorps Service Member placed at this school someday?

FoodCorps is an AmeriCorps program that recruits recent college graduates to spend a year of public service improving school food environments by conducting nutrition education, building and tending school gardens, and helping source farm-fresh food for school meals.

Yes

No

62. Would you like to request additional funding for Special Projects? Explain. Additional grant funds are only awarded in exceptional circumstances. If you are under consideration for Special Projects funding, we will contact you for additional information.

Limit 500 characters

Upload Principal's signed Letter of Support on school letterhead for school garden project. _

Garden plan: take one digital photo of your garden space and scan a diagram of your garden's dimensions and layout. Save both images as a PNG, JPG, GIF or PDF and upload photo.

SUBMIT APPLICATION

You will receive email confirmation that your application has been received.